



VALLABHBHAI PATEL CHEST INSTITUTE

University of Delhi
DELHI-110 007


VPCI/Admn.II/Advisory/2024/284

21 May, 2024

ADVISORY

All HOD(s) are requested to instruct their concern staff to make sure that all doors/windows/cabins etc. are securely locked at the end of each day and proper record for opening and closing of the department is maintained. This is crucial for maintaining a safe and secure working environment in the workplace.

This issues with the approval of the Competent Authority.


Assistant Registrar
(Admn. - I)

To

All HODs/Sectional Heads

Copy to:-

- P.S. to Director - for information of the Director
- PA to Deputy Registrar- for information of the Deputy Registrar.
- Assistant Registrar (Admn. II)
- Security Incharge, VPCI
- Website Division – for uploading on Institute's Website.
- Master Copy